



HON. BALASAHEB THACKERAY AGRIBUSINESS AND RURAL TRANSFORMATION PROJECT (SMART)

**District Implementation Unit,
Government Nursery Veshvi, Alibag Pen Road Taluka- Alibag, District- Raigad.
Raigad- 402209**

Ref No. SMART/DIU-RAI/RFQ/Expo. visit/¹¹⁰⁵/2023

Date:-01/11/2023

INVITATION FOR QUOTATIONS

To,
Prospective Bidders,

Sub : Invitation for quotation for hiring Services For Training Cum Exposure Visit (VCDS) within Maharashtra State for the office of District Implementation Unit (DIU), Raigad

Dear Sir/Madam

1. Government of Maharashtra has launched World Bank assisted "Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project" in the State of Maharashtra in order to transform agriculture and livelihoods sector in Maharashtra. The objective of the project is "to support development of inclusive and competitive agriculture value chains focusing on smallholder farmers and Agri-entrepreneurs in Maharashtra". This would be achieved by expanding access to new and organized markets for producers and enterprises with complementary investments in provision of technical services and risk management capabilities.
2. Head, District Implementation Unit (DIU), SMART, Raigad, Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project now invites competitive quotation for providing following Service Training cum Exposure Visit (VCDS) within Maharashtra State to **5 Trainees for 3 Days.**

Sr. No.	Particulars	Requirement	Unit	Qty/Unit*
1	Transport	Well Conditioned Non-A/C Bus /Car (10 Trainees, Approximate 700 Km)	Bus/Car	1
2	Food Facility	Breakfast (Poha/Upma/Idali/Wada/Dosa etc.)	No	15
3		Lunch & Dinner - Unlimited (Chapati/Roti, 2 Sabji, Dal, Rice, Salad & Sweet)	No	30
4		Tea - 2 Time in day (with Sugar/without Sugar)	No	30
5		R.O. Drinking Water -As per requirement (20 Ltr. Jars)	No	10
6	Boarding Facility At Night	Boarding Facility for 5 Persons with Toilet bathroom facility, Mattress/Night	Night	30

* Quantity may change during actual implementation.

3. Bid Price

- a) The contract shall be for the full quantity as described above.
- b) All duties, road taxes and other levies payable shall be included in the total price.
- c) The rates quoted shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices shall be excluding GST.
- e) Bidder should quote rate for all the items.



4. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

5. Eligibility Criteria:

- a) The bidder must have successfully executed at least one contract for providing tourist vehicles for the period of minimum 6 months.
- b) Bidder should be registered under Goods and Services tax Act, 2017/self-declaration for non GST
- c) Bidder should have at least one tourist vehicle registered on his/her name & the model should not be earlier than January 2019.
- d) Bidder should have achieved in at least one year an annual financial turnover not less than Rs 3 Lakhs in the last three financial years; i.e. (2020-21, 2021-22 & 2022-23)
- e) The bidder should not be blacklisted /banned by any Government organization/PSUs during last 3 years.

6. Documents to be submitted along with the quotation:

The bidder should submit following documents along with the quotation

- a) GST registration certificate/ self-declaration for non GST.
- b) Bid security declaration (in attached format)
- c) Registration certificate of at least One tourist vehicle
- d) Turn over certificate issued by the chartered Accountant/ITR Copy/Balance sheet
- e) Supply orders and invoice copies (with respect to clause 5a)
- f) Agency should submit compliance Sheet along with the quotation on agencies letter head. (in attached format)
- g) The declaration that the bidder is not black listed/banned by any government organization/PSUs. (in attached format)

7. Other Terms & Condition -

- a. The agency should have minimum **1 tourist** vehicle with National permit registered in its name & model.
- b. The agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrication oil, consumables, necessary spares, maintenance, driver's salary etc.
- c. Should be supply Hygienic food, 24 hrs. RO drinking water facility & Boarding facilities
- d. If the bidder will be not able to provide good food and Boarding facilities there will be a penalty accordingly.
- e. All applicable taxes, permits, license, comprehensive insurance and any other documents for operating the vehicle commercially should be fully paid and should be available in the vehicles.
- f. Vehicle may be required any working or Sundays & other holidays on demand.
- g. Driver to be provided must possess valid driving license having minimum three years' experience. The agency must submit the photocopies of valid licenses during the use. The Drivers of the vehicle must follow traffic rules and other regulations prescribed by the Govt. from time to time.
- h. The vehicle must be made available at any given time and day as informed. The vehicle should report to the place of requirement as per directions of the office.
- i. The Client will not be responsible for any loss, injury, damage or accident to the vehicle or to any other vehicle.
- j. The agency should have the arrangements for repairing their vehicle in a short time and during the repair time the agency should provide a substitute vehicle and driver immediately.
- k. The telephone facility (24 hours) must be available with the agency. The agency shall pay the Parking charges/ Toll charges during the travel.
- l. RTO permit should be obtained by Agency including Insurance of Trainees. Insurance Related matter should be handled by agency himself.

- m. Applicable Tax 2% TDS & 1% CGST & 1% SGST would be deducted at source.
- n. A penalty of Rs. 2000/- per day may be levied if any vehicle fails to meet above terms and conditions on any day.
- o. Agency should take signature on duty slip of concern Officer. Any advance will not be paid. Agency will be responsible for drivers lodging, boarding and other expenses during travel.
- p. The Agency will abide by all applicable statutory requirements as per Minimum Wage Act, Employee's Provident Fund Act, Workmen Compensation act, Payment of Wages Act, Contract Labour (Regulation and Abolition) Act and Motor Vehicle Act etc.
- q. Client will not be responsible or liable in case of any dispute arising between the agency and the drivers employed by the agency and no relationship of Employer and Employee shall come into existence between the Client and the agency or drivers for which all responsibilities shall vest with the agency alone.
- r. In case of any dispute arising out / relating to interpretation of terms of conditions or functioning of the agency vis-a-vis the client shall be the sole authority to decide the arbitrator in accordance with the Indian Arbitration Act 1940. The agency agrees to execute all documents, which may be required by the client in this regard.

8. General Conditions:

- a) Bidder should submit only one quotation
- b) All legal disputes relating to the supply and installation etc. are subject to the jurisdiction of court of law at Ratnagiri.

9. Evaluation of Quotations

The SMART Project will evaluate and compare the quotations determined to be substantially responsive i.e., which

- (a) are properly signed; and
- (b) conform to the terms and conditions, and specifications.
- (c) Quoted rates for all vehicles/items.
- (d) submitted all required documents as per clause 5 above.

The Quotations would be evaluated for **all items together**. GST cost shall not be considered in evaluation.

10. Award of contract

The SMART Project will award the contract to the bidder who has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a) Notwithstanding the above, the SMART Project reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply/ work order.

11. Payment:

The payment will be made on monthly basis within two weeks from the date of submission of bills duly supported by duty slip(s)/log sheet(s) duly signed by the concerned officers. Applicable GST will be paid on submission of invoice/bill.

12. Quotation Submission:

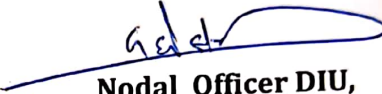
- a. Interested bidder should submit only one quotation in a sealed envelope boldly superscript as **Quotation for Providing Non consultancy Services to 5 Trainees For Training cum Exposure Visit (VCDS) within Maharashtra State latest by 2.00 PM on Date 15/11/2023 at Office of District Implementation Unit, Government Nursery Veshvi, Allbag Pen Road, Allbag Raigad** Quotations received after due date and time for whatever reason shall not be considered and shall be rejected.
- b. Please quote the lowest possible rate. No negotiations will be entertained.

13. Opening of Quotation: -

Quotations will be opened in the presence of bidder's representatives who choose to attend at above mentioned address on **Date 15/11/2023@3.00 PM**

14. In the event of the date being declared as a holiday for the purchaser's office, the due date submission and opening of quotations will be the following working date & time.

-Copy to display on office notice board.


**Nodal Officer DIU,
SMART, Raigad.**

**Hon. Balasaheb Thackeray Agri Business & Rural Transformation
Project SMART, Raigad**

Training cum Exposure Visit Outside State

Tentative Tour Programme

Place				Details
From	Time	To	Time	
Raigad	6.00 AM	Ratnagiri	18.00 PM	Field Visit & Training at, Ratnagiri
Ratnagiri	10.00 AM	Kolhapur	18.00 PM	Field Visit & Training at Kolhapur
Kolhapur	9.00	Kolhapur	18.00	Field Visit & Training at Kolhapur Return journey to Raigad

FORMAT OF QUOTATION
(On bidder's Letter head)

To,
Head,
District Implementation Unit,

Date:-

Subject:- Submission of quotation for Non consultancy Services to 5 Trainees For Training cum Exposure Visit (VCDS) within Maharashtra State for DIU - Raigad.

Ref :- SMART/DIU-RAI/RFQ/Expo. visit/ /2023 Date - / /2023

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates as under

Sr. No.	Particulars	Requirement	Unit	Qty/ Unit*	Rate/ Unit Without GST	Total Amount Rs.
1	Transport	Well Conditioned Non-A/C Bus/Car (10 Trainees, Approximate 700 Km)	Bus	1		
2	Food Facility	Breakfast (Poha/Upma/Idali/Wada/Dosa etc.)	No	15		
3		Lunch & Dinner - Unlimited (Chapati/Roti, 2 Sabji, Dal, Rice, Salad & Sweet)	No	30		
4		Tea - 3 Time in day (with Sugar/without Sugar)	No	30		
5		R.O. Drinking Water - As per requirement (Jars/Bottles)	No	10		
6	Boarding Facility At Night	Boarding Facility for 5 Persons with Toilet bathroom facility, Mattress/Night	Night	3		
Total Amount without GST						

(Amount in words of Rs.)

We agree to supply above mentioned vehicles in accordance with the terms and conditions mentioned in the invitation for quotations.

We hereby certify that; we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of authorised person

Name: _____

Agency Office Stamp/Seal



FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY
(To be submitted on the Bidder's Letter Head)

Date: [insert date]

RFQ/ Tender Ref No.: SMART/DIU-RAI/RFQ/Expo. visit/ /2023 Date - / /2023

To:

**Project Director, ATMA,
DIU SMART Project,
Government Nursery, Veshvi, Alibag pen Road ,
Raigad.**

I/We (Insert Name and Address of Bidder) am/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for Supply of Fertiliser and Insecticides, thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the Tenders invited by any World Bank funded Projects , any government tenders , PSUs for a period of Three years from the date of such Suspension Orders, under the following circumstances:-

- a) If after the opening of quotation/ tender, I/We withdraw or modify my/our tender during the period of validity specified in the Request for Quotation / Bid Documents (including extended validity, if any) or do not accept the correction of the quotation/ tender Price pursuant to any arithmetical errors.
- b) If after the issue of supply order, I/We fail to furnish the required Performance Security, sign the Contract within the time limits specified in Request for Quotation/ Tender Document.

Signature and Seal of Authorized Signatory of bidder
Name of Authorized Signatory



FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY
(To be submitted on the Bidder's Letter Head)

Date: [insert date]

RFQ/ Tender Ref No.: SMART/DIU-RAI/RFQ/Expo. visit/ /2023 Date - / /2023

To:

**Project Director, ATMA,
DIU SMART Project,
Government Nursary, Veshvi, Alibag pen Road ,
Raigad.**

I/We (Insert Name and Address of Bidder) am/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for Supply of Fertiliser and Insecticides, thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the Tenders invited by any World Bank funded Projects , any government tenders , PSUs for a period of Three years from the date of such Suspension Orders, under the following circumstances:-

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Signature and Seal of Authorized Signatory of bidder
Name of Authorized Signatory



**FORMAT OF UNDERTAKING, TO BE FURNISHED ON BIDDER'S LETTER HEAD
WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION OF**

UNDERTAKING REGARDING BLACKLISTING / NON - DEBARMENT

Date: [insert date]

RFQ/ Tender Ref No.: SMART/DIU-RAI/RFQ/Expo. visit/ /2023 Date - / /2023

To:

**HEAD,
District Implementation Unit,
Government Nursery, veshvi Alibag Pen Road, Raigad.**

We hereby confirm and declare that we, M/s -----,
is not blacklisted/ De-registered/ debarred by any World Bank funded Project/ Government
department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have
Executed/ Undertaken the works/ Services during the last 5 years.

**Signature and Seal of Authorized Signatory of bidder
Name of Authorized Signatory.....**

Agency should submit compliance Report along with the quotation on agencies letter head.

Sr. No.	Particulars	Details to be filled in by the Agency
1	Name of the Agency / Contact Person	
2	Regd. office/Business address of the Agency/ Tel. No. <i>(Attach copy of registration under shop & establishment Act)</i>	
3	Date of Incorporation / Constitution.	
4	PAN No. of the Agency/ [Attach a copy of the PAN Card]	
5	GST No. of the Agency/ self-declaration for non GST [Attach a copy of the GST]	
6	Whether the agency has minimum 6 months experience in providing tourist vehicles to the Government Sector/semi government /corporation /commercial establishment/large private sector companies (Attach copy of Work Orders)	
7	Whether the agency has minimum 1 tourist vehicle registered on his name/ subcontractor's name (Attach Proof of ownership of at least one tourist vehicle)	

Signature of authorised person

Name: _____

Office Stamp/Seal



**TURNOVER CERTIFICATE ISSUED BY CHARTERED ACCOUNTANT FIRM
(ON CA's Letter Head)**

TO WHOMSOEVER IT MAY CONCERN

This is to certify that M/s. (name of bidder) is having registered office At (Detailed office address). The turnover of the (name of firm) for the three financial years based on the audited financial Statement is as under.

Sr. No.	Financial Year	Turnover in Rs.
1	FY 2020-21	
2	FY 2021-22	
3	FY 2022-23	
	Total Turnover	
	Average Turnover	

The above information/ figures are true and authentic to the best of my knowledge and belief. I/we am/ are well aware of the fact furnishing of any false information/ fabricated document would lead to rejection of bid or at any stage, besides liabilities towards prosecution under appropriate law.

Signature of the Chartered Accountant

Name of the Firm

Registration No.

Date:

Place:
(Seal of the Chartered Accountant)

Email Id:

